

Theatre rental rates and policies

| Bronwynn Theatre | <i>A four hour minimum applies to all theatre rentals</i> | |
|---|---|-----------------------|
| | Non-profit and Community Rate | Standard Rates |
| Theatre Occupancy | (\$60/hour) \$235 | (\$70/hour) \$280 |
| Rehearsal with Tech Booth (technician not included) | (\$90/hour) \$350 | (\$100/hour) \$400 |
| Performance | (\$175/hour) \$700 | (\$200/hour) \$800 |
| A/V Technicians | (\$40/hour) \$160 | (\$40/hour) \$160 |

1. A facility reservation request form must be submitted to the MAC in order for your request to be processed.
2. Reservations are not confirmed until the MAC receives payment and a rental contract is signed.
3. A credit card is required and will be placed on hold when booking to cover all incidentals, including but not limited to overages, damages, and cleaning fees.
4. The theatre has a 4 hour minimum for all rentals.
5. Multi-room rentals will be booked for the same amount of time. Overages will be charged for all rooms booked.
6. MAC has a finite number of tables & chairs available. There is no additional cost for these, but you must reserve as many as you will need. Tablecloths may be available at an additional cost.
7. Failure to vacate the facility at the end of your allotted time will result in additional charges at 1.5 times the rate of your hourly rental. This rate will apply to all rooms in your rental.
8. Catering policies will be in effect for anyone wishing to bring food or beverages into the facility.
9. The MAC's rental contract does stipulate that each renter must carry insurance coverage for their event. Use of the MAC's liability policy is available for an additional fee of \$150 dollars.
10. Any alcohol at events must be provided by the McConnell Arts Center.
11. Additional charges will apply for ushers, ticket takers, bartenders, or ticket sellers for performances.
12. The MAC can provide ticketing and box office services for a fee of \$150.00.
13. Any Bronwynn Theatre performance booking includes the Schott Lobby, catering room, box office, and dressing rooms.
14. Tech booth includes access to theatre lighting, audio & Clear-Com systems, but does not include technicians or operators.
15. Technicians can be hired for a rate of \$35/hour per technician. There is a 4 hour minimum for all technicians.